

**City of East Bernard**  
**Board of Alderman**  
**Minutes of Regular Meeting**  
**21 June 2021**

**Present:**

Marvin R. Holub, Mayor  
David Tomchesson, Alderman Pos 1  
Shawn Farrell, Alderman Pos 2  
Andrew Webster, Alderman Pos 3  
Eric Viktorin, Alderman, Pos 4  
Audrey Searce, City Secretary

**Absent:**

**CALL TO ORDER**

With a quorum of the Board members present, Mayor Marvin Holub called the meeting to order at 7:00 p.m. on Monday, June 21, 2021 in the Union Room of the Prosperity Bank Building.

**INVOCATION**

Mayor Holub gave the invocation.

**PLEDGE OF ALLEGIANCE**

Mayor Holub led the pledge of allegiance.

**PUBLIC COMMENTS**

- ◆ There were no public comments.

**MAYOR'S REPORT**

Mayor Holub reported on the current drainage projects being worked on by Joey Graves. Our current project on Otto at Brandes is being delayed by Centerpoint, who needs to drop the gas line for us to resume construction. Lester Contracting has completed road repair on N. Urbanec and Vacek Streets. Shredding was completed by Tommy Mendez on the Wallace Street and Old Wharton Road.

**SECRETARY'S REPORT**

Secretary Searce updated the Board of Aldermen on the status of the two grants. We have a Hazard Mitigation Planning meeting on June 22<sup>nd</sup> to finalize the report that is to be submitted to FEMA. The report should be ready for review by August. We are requesting bids for the American Rescue Plan Act. We will open bids on July 7, 2021 at 10 a.m. and will award the administrative bid at the next council meeting. The city staff was at the meeting and approached the board about the actions of the citizens and asked that we create a policy to handle volatile calls. We also received a call from the PUPS organization about the possibility of them assisting the city in funding a proper animal shelter. It would be similar to the Wallis Animal Shelter. Animal Control Officer Torres will keep in touch with them and will update us when he has more information. Financials were reviewed and there were no questions, comments, or concerns.

**DISCUSS AND CONSIDER FOR APPROVAL MINUTES OF THE MAY 10, 2021 REGULAR MEETING AND JUNE 2, 2021 SPECIAL MEETING.**

Mayor Holub asked if there were any corrections or concerns about the minutes as read. There was no discussion of the minutes. Alderman Webster made a motion, seconded by Alderman Tomchesson to approve the May 10, 2021 Regular meeting and the June 2, 2021 special meeting minutes. The motion carried by unanimous vote.

**DISCUSS AND CONSIDER FOR APPROVAL THE FRANCHISE AGREEMENT WITH AIRCANOPY INTERNET SERVICES, INC. D/B/A RISE BROADBAND.**

Secretary Searce presented the franchise agreement written by our attorney, David Olson, and reviewed by Rise Broadband's attorney. Alderman Viktorin said he saw the revisions and felt comfortable with the agreement. Alderman Viktorin made a motion to approve the franchise agreement with AirCanopy Internet Services, Inc., seconded by Alderman Tomchesson. The motion carried by unanimous vote.

**PRESENTATION OF THE EAST BERNARD VOLUNTEER FIRE DEPARTMENT REPORT.**

Mark Moreno, Assistant Fire Chief, was here to present the East Bernard Volunteer Fire Department Report. There were no questions or concerns about the report. Alderman Viktorin thanked him for his dedication to the community.

**DISCUSS AND TAKE POSSIBLE ACTION ON THE CREATION OF A CULVERT REPLACEMENT PROGRAM.**

Alderman Webster has been in contact with Clay Harris, engineer for TXDOT. Mr. Harris suggested we consider a culvert replacement program where we share the cost of the replacement with our citizens. The aldermen agreed that this is a program we should consider, but more details are needed. Alderman Tomchesson made a motion to proceed with the creation of the culvert replacement program, seconded by Alderman Farrell. The motion carried by unanimous vote.

**DISCUSS AND CONSIDER FOR APPROVAL THE 2021 BUDGET WORKSHOP SCHEDULE.**

Secretary Searce presented the proposed budget workshop calendar. We will have a budget workshop before the July board meeting, a special meeting on August 4, accept the proposed budget at the regular August meeting, a budget hearing at the regular September meeting with possible approval. If there are objections or comments at the public hearing that need to be addressed, we can then approve the budget on September 27<sup>th</sup>. Additional meetings may be created if we feel they are needed. Alderman Webster made a motion to approve the schedule as presented, seconded by Alderman Tomchesson. The motion carried by unanimous vote.

**DISCUSS AND TAKE ALL APPROPRIATE ACTION TO CHANGE THE HOURS OF OPERATION AT THE EAST BERNARD CITY POOL.**

Much discussion was had about the current hours of operation at the East Bernard City Pool. We have received a few complaints. The decision was originally made to decrease the hours of operation due to budgetary reasons. After the lengthy discussion, Alderman Farrell made a motion to keep the current hours of operation at the East Bernard City Pool with further evaluation of hours after this season, seconded by Alderman Webster. The motion carried by unanimous vote.

**DISCUSS AND AWARD THE CONSTRUCTION BID FOR THE CDBG #7219120 GRANT.**

Bids were opened at 10:00 a.m. on Tuesday, May 25, 2021 for the grant project to be completed on FM 1164. After reviewing the bids, Kaluza, Inc. recommends that we award the bid to JTM Construction who came in with the lowest bid at 290,098.00. Alderman Tomchesson made a motion to award the construction bid to JTM Construction for the CDBG Grant 7219120, seconded by Alderman Webster. The motion carried by unanimous vote.

**ADJOURNMENT**


Alderman Tomchesson made a motion, seconded by Alderman Farrell to adjourn the Regular session. The motion carried by unanimous vote. The meeting was adjourned at 8:10 p.m.

These minutes are approved on the 19<sup>th</sup> day of July, A.D. 2021.

ATTEST:

  
AUDREY SCEARCE  
CITY SECRETARY

APPROVED:

  
MARVIN R. HOLUB  
MAYOR